



Conflict of Interest Declaration Policy

1. Objective

To outline the procedures for disclosing and managing conflicts of interest at BOTPCO.

2. Definition

A conflict of interest occurs when personal interests interfere or appear to interfere with official duties.

3. Disclosure Requirement

All Council members, staff, and evaluators must declare any actual or potential conflict of interest.

4. Declaration Form

Name:

Position:

Nature of Conflict:

Declaration:

Signature:

Date:

5. Review and Action

Declarations will be reviewed by the Council Chairperson and recorded for compliance.